

Memorandum of Understanding (MoU) Template

This MoU template can be adapted for one or more regions looking to replicate good practice from one region to another. Typically this can involve a region who is acting as the 'Advisory region' providing good practice and advice to a 'Learning Region', however in most cases both regions will have different areas of expertise they can share and so the learning process will be a two-way exchange.

This MoU template is specifically designed to support regions that are looking to exchange good practices on multi-level governance (MLG) models. This MoU template acts as the multi-level governance agreement between the two regions, to commit them to a bi-lateral exchange of knowledge.

Memorandum of Understanding to cooperate on Multi-Level-Governance in energy planning between [Advisory Region] and [Learning Region]

Considering that the policy of the European Union sets for 2020 a target for renewable energy sources (20% of total energy production), energy efficiency (20% increase), CO₂ emissions (20% reduction compared to 1990 levels) and biofuels (10% of total fuel consumed);

Considering that energy strategies have a relevant impact on social welfare and the environment, and need to be considered to build a society which is sustainable;

Considering the technological, social, economic and regulatory evolutions which have taken place since the approval of the [regional SEAP];

Considering the actions in the field of sustainable energy that have already been carried out in the region;

Considering that cooperation between regional and local authorities and other stakeholders is essential to improve the local and regional action on sustainable energy;

The [Advisory Region] and the [Learning Region] agree as follows:

Agreement

The collaboration between The [Advisory Region] and the [Learning Region] in the [theme of collaboration] is positive for the development of sustainable energy in the region.

The [Learning region], which is the organization responsible for the [theme of collaboration in Learning region], will exchange experience with the [Advisory Region] on [theme of collaboration] with a focus on Multi-Level-Governance models in energy planning and will

- Implement one study visit (up to 3 person, up to 3 days) to the [Advisory region] to learn more about best practices in place and to exchange experience;
- Host one visit of Advisory Region (2 persons, up to 3 days) to receive technical support on-site for the implementation of MLG-models and to facilitate experience exchange;

- Participate in evaluation of the process, giving feedback and information;

The [Learning Region] will allocate the following resources for the bi-lateral exchange:

- Travel costs for own staff when visiting the [Advisory Region];
- Local transport, meeting venues, meals/coffee break etc. when the [Advisory Region] is visiting the [Learning Region];

The [Advisory region] will allocate and provide the following resources for the bi-lateral exchange:

- Staff costs for consultancy during visits and for remote support;
- Local accommodation expenses (hotel, meals, local transport, catering) when the [Learning Region] is visiting the [Advisory region];
- Travel costs to visit [Learning Region];

The [Learning Region] will consider ideas or proposal received from the [Advisory Region] and will consider their inclusion in [theme of collaboration; regional SEAP].

Nothing in this agreement is of a legally enforceable nature and consequently no liability shall be attached to either party in the event of its failure to carry out any of the terms of the MoU. Each party is responsible for the way in which it carries out its undertakings under this agreement, and no liability shall be attached to the other party as a result.

Nothing in this MoU shall be construed as giving the right to any party to represent the other towards third parties including the press and media and no right of agency shall therefore be construed. The parties are therefore free to terminate the MoU at any time.

This MoU shall be effective upon its signature by the Participants

[Participant 1]

[Participant 2]

Signature

Signature

Name:

Name:

Date:

Date:

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